

Citrus College Student Certificate Sheet



Public Works - Level I & II Certificate



The following courses are required for a Public Works - Level I certificate

To qualify for certificate all courses must be completed with "C" or better

Required Courses:

<u>Course Title and Number</u>		<u>Units</u>	<u>Semester/Grade</u>
Public Works I	PUB 150	3	_____
Street Construction & Maintenance	PUB 151	3	_____
Asphalt & Portland Cement	PUB 157	3	_____
Public Works Inspection	PUB 155	3	_____
Business Mathematics (OR)	MATH 115		
Any Higher Level Mathematics		3 - 4	_____

Plus ONE of the following classes:

*Interpersonal Communication	SPCH 100	3	_____
*Public Address	SPCH 101	3	_____
Business English	BUS 150	3	_____
Business Communications	BUS 152	3	_____
Ethics in Business	BUS 132	3	_____
Philosophy - Ethics	PHIL 108	3	_____
Fundamentals of Information Tech.	CSIS 107	4	_____
Any Public Works Class	PUB	3	_____

Total Units Required: 18 - 20

T.O.P. Code 2102.10

The following courses are required for a Public Works - Level II certificate

Completion of Level I Certificate required plus:

Required Courses:

Public Administration	PUB 160	3	_____
Plan Interpretation & Cost Estimating	PUB 164	3	_____
Supervision in Public Works	PUB 166	3	_____
Microcomputer Applications I	CSIS 130	4	_____

Plus TWO of the following classes:

Personnel Management	BUS 172	3	_____
Introduction to Management	BUS 175	3	_____
Management for Office Personnel	BUS 176	3	_____
* Interpersonal Communication	SPCH 100	3	_____
* Public Address	SPCH 101	3	_____
Any Public Works Class	PUB	3	_____

Units Required: 19

Plus Public Works - Level I certificate: 18 - 20

T.O.P. Code 2102.10

Total Units Required: 37 - 39

**Any class used as an elective for Level I cannot be used again as an elective for Level II*

When courses are completed, please call the Counseling & Advisement Center to make an appointment for a Certificate Application.